

## Certified Nursing Assistant

An exciting career opportunity is now available for the right individual as a Certified Nursing Assistant at Baylor Medical Center at Trophy Club. The mission of Baylor Medical Center at Trophy Club is to provide first class surgical services for the local community in a safe, comfortable and welcoming environment; one in which we would be happy to treat our own families. The hospital is primarily surgery focused and is partnered with team members, physicians, United Surgical Partners International, Tenet Health, and Baylor Scott & White to fulfill this mission.

Baylor Medical Center at Trophy Club offers a competitive pay and benefits package. The facility also offers an exceptional workplace culture with a family-like atmosphere.

Some key facts about Trophy Club are:

- Opened in 2004
- Performs over 7,000 cases annually
- 8 operating rooms
- 22 Inpatient rooms
- Diagnostic imaging department
- Emergency department
- Specialties include: Orthopedic, Spine, Bariatric, Pain Management, Podiatry, Urology, and GI
- Joint Commission Accredited
- Bariatric Center of Excellence

### Job Summary:

This position will consist of 50% clinical and 50% non-clinical responsibility. Will report primarily to PSU, but will be available for cross-training anywhere inside TCMC and will be assigned to other departments upon approval by PSU Director. Primary duties (clinical): At the discretion of and under the direction of nursing staff, will assist in all phases of routine patient care (vital signs, collection of lab specimens, ambulating patients, responding to patient requests, passing dietary trays, accompanying patients as necessary); will not perform any tasks requiring licensure and/or certification beyond the scope of Certified Nursing Assistant. Non-Clinical duties: will perform secretarial/administrative duties at the PSU nursing desk, answer telephones, answer patient call lights, build charts on new admission patients, break down charts on discharged patients including entering charges into Cerner, organizing and performing first audit of medical record prior to turning chart into Medical Records. The clinical and non-clinical lists of duties are understood to be ongoing and will be amended as needed and as additional responsibilities are added.

### Job Requirements:

- High School graduate or equivalent
- Certified CNA
- Minimum 2 years experience in a hospital setting
- Employee will need to have BLS or acquire within first 60 days of employment.

Minimum: basic knowledge of correct performance of duties listed above.

**Hours for this position are 7pm-7am**

All interested parties please send resume to [dirvin@uspi.com](mailto:dirvin@uspi.com)